

Request for proposal

Handicap Transport Van

Fulton County Clayberg Nursing and Rehabilitation Center



Fulton County

Issue Date: April 19, 2025

i. INTRODUCTION

The County of Fulton Clayberg Nursing and rehabilitation is requesting proposals

From professional nurse call system vendors with experience in transport van for The Fulton County Clayberg Nursing Rehabilitation Center. The Fulton County Health Board will be reviewing information to Select a licensed vendor (individual or Company) to provide specific services related to Replacement Transport van for a 49 bed Skilled Nursing Facility that was purchased in 2002

The Fulton County Clayberg Nursing and Rehabilitation Center is a 49- bed facility with A capacity of 49 residents. The Clayberg was built in 1969 for the citizens of Fulton County.

ii. INSTRUCTIONS TO PROPOSERS

1. All proposals must be submitted to

Rachel Walljasper Board Secretary

257 W. Lincoln Street

Lewistown, IL 61542

All questions regarding the proposals shall be directed in writing to Tammie Denning Nursing home Administrator at 309-785-5012 or Via E-mail to tdenning@Cayberg.org

All responses to the RFP must be delivered in a sealed envelope clearly labeled "RFP Transport van Fulton County Clayberg Nursing and Rehabilitation Center.

2. Proposals are due by May 6, 2025 by 4:00 PM. One (1) original and 5 identical copies of all materials required of your response to the RFP must be submitted.

Proposals arriving after the deadline will not be accepted.

3. Proposals shall provide a concise and accurate description of providers capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.

4. An authorized representative of the proposer must complete and sign the proposal.

5. Public opening will be held Tuesday May 6, 2025 at 5:30 PM in the Fulton County Health board meeting at 260 W Lincoln Street Lewistown, IL 61542.

6. The County Board Secretary or designee will notify Proposers if the Fulton County Health Board Clayberg Nursing Center accept the proposal.

7. Failure to comply with any part of RFP may result in rejection of the proposal as non-responsive.

8. In submitting information, it is understood by the undersigned that the right is reserved by the Fulton County Board to accept any submissions, to reject any and all submissions and to waive any irregularities or informalities which are in the best interest of the Fulton County Clayberg Nursing and Rehabilitation Center.

iii. MINIMUM QUALIFICATIONS:

The Fulton County Clayberg Nursing and Rehabilitation invites submissions from any vendor Or entity meeting the following minimum qualifications: (verification of these qualifications is attested through completion of this RFP).

1. Meet the necessary need for multiple resident outings.
2. Three or more years of experience with working with not for profit entities.
3. Prior experience with the sale of transport vans for a skilled Nursing Facility.

iv. TERMS AND CONDITIONS:

1. The Fulton County Clayberg Nursing and Rehabilitation reserves the right at its sole discretion, to terminate this process at any time, or reject any and all proposals without penalty, prior to the execution of a contract acceptable to Fulton County Clayberg Nursing and Rehabilitation. Final selection will be based on the proposal that best meets the requirements set forth in the RFP and are in the best interest of Fulton County Clayberg Nursing and Rehabilitation Center.

2. The Fulton County Clayberg and Nursing Center reserve the right to request clarification of information submitted and to request additional information of one or more applicants.

3. Any proposal may be withdrawn by the submitter by attending the public opening in person, and requesting that their submission be excluded.

4. Any proposal not so withdrawn shall constitute an irrevocable offer, for a period of 90 days after May 6th, 2025, to provide the Fulton County Clayberg Nursing and Rehabilitation the

services set forth in the attached specifications, or until one or more of the proposals have been approved by Fulton County Clayberg Nursing and Rehabilitation Board, whichever comes first.

5. Any agreement or contracts resulting from acceptance of a proposal shall be on forms either supplied or approved by and the County shall contain at a minimum, all applicable provisions of the RFP. The County Health Board reserves the right to reject any agreement that does not conform to the RFP and any Fulton County Clayberg Nursing and Rehabilitation requirements for agreements and contracts.

6. The Fulton County Clayberg Nursing and Rehabilitation shall not be responsible for any costs incurred by the vendor in preparing, submitting or presenting its response to the request for qualifications.

7. The successful proposer will be required to provide evidence of transport capabilities.

8. The invitation to submit a response to the Request for Proposal is not an authorization to solicit sales offers on behalf of Fulton County Clayberg Nursing and Rehabilitation. The County Health Board specifically directs that no contact or solicitation of proposals.

V. SELECTION CRITERIA:

The Fulton County Health Board representatives will review each submission and rate it

Using several evaluation criteria:

1. Responsiveness: The Fulton County Clayberg Nursing Center Health Board will consider the material submitted by the proposer to determine whether the proposer is in compliance with the PFR.

2. Responsibility: The Fulton County Clayberg Nursing Center Board will consider the material submitted by the proposer and other evidence it may obtain to determine the vendors demonstrated ability to meet all requirements set forth by Illinois Department of Public Health requirements and meeting the purpose of the Fulton County Clayberg Nursing residents and facility needs.

3. Satisfactory experience with sales of Transport vans for nursing facilities.

4. The total cost of the purchase of transport Van to meet specifications listed in Appendix A

VI. BACKGROUND INFORMATION:

The Fulton County Clayberg Nursing Center is a skilled nursing facility in Cuba, IL. The facility was built in 1969 to meet the needs of the County residents. The facility holds 49 residents with current census of 47.

Vii. SCOPE OF SERVICES:

The Fulton County Clayberg Nursing and Rehabilitation Center desires the following.

1. Collection of necessary bid to meet the facility needs for Transport Van.
2. Training for staff on use of van handicap equipment.
3. Qualifications of bidders submitting proposals for purchase of transport van .
4. Pricing in full for purchase.
5. Listing in appendix A attached.

Viii. TIMELINE:

April 18 RFP issued

April 30 walkthrough of facility

May 6 proposals due before 4:30 PM

May 6 opening of proposals and reviewed by The Fulton County Health Board/ selection of finalists 5:30 PM

May 13 Recommendations to the Fulton County Board and approval of bid.

Viiii. APPENDIX A:

1. Handicap Accessible bus with lift gait for wheel chairs
2. 2021 or newer
3. 12 seat- 2 wheel chair capability.
4. Safety secure for wheel chairs.
5. Gas engine

6. Plates and title (Tax exempy)
7. 20,000 miles or less
8. front and back heat and air.
9. Delivery of Bus
10. OME height.