

Request for Proposal

Nurse call light system

Fulton County Clayberg Nursing and Rehabilitation
Center



Fulton County

Issue Date: April 18, 2025

i. INTRODUCTION

The County of Fulton Clayberg Nursing and rehabilitation is requesting proposals From professional nurse call system vendors with experience in replacing current call light Systems for replacing current call light system for The Fulton County Clayberg Nursing and Rehabilitation Center. The Fulton County Health Board will be reviewing information to Select a licensed vendor (individual or Company) to provide specific services related to Replacement of Nurse call system for a 49 bed Skilled Nursing Facility that was placed in 1969.

The Fulton County Clayberg Nursing and Rehabilitation Center is a 49- bed facility with A physical therapy gym, 2 shower rooms that require call system. The Vendor chosen for This project will be required to replace all rooms, shower rooms and bathrooms with a call A call light system for all bathrooms, resident bedrooms, shower rooms and physical Therapy gym with new pull light system. The bidder will also replace the central monitoring Panel at nurse's station also see appendix A attached requirements.

ii. INSTRUCTIONS TO PROPOSERS

1. All proposals must be submitted to
Rachel Walljasper Board Secretary
257 W. Lincoln Street
Lewistown, IL 61542
All questions regarding the proposals shall be directed in writing to Tammie Denning Nursing home Administrator at 309-785-5012 or Via E-mail to tdenning@Cayberg.org
All responses to the RFP must be delivered in a sealed envelope clearly labeled "RFP Nurse call system Fulton County Clayberg Nursing and Rehabilitation Center.
2. Proposals are due by May 6, 2025 by 4:00 PM. One (1) original and 5 identical copies of all materials required of your response to the RFP must be submitted. Proposals arriving after the deadline will not be accepted.

3. Proposals shall provide a concise and accurate description of providers capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.
4. An authorized representative of the proposer must complete and sign the proposal.
5. Public opening will be held Tuesday May 6, 2025 at 5:30 PM in the Fulton County Health board meeting at 260 W Lincoln Street Lewistown, IL 61542.
6. The County Board Secretary or designee will notify Proposers if the Fulton County Health Board Clayberg Nursing Center accept the proposal.
7. Failure to comply with any part of RFP may result in rejection of the proposal as non-responsive.
8. In submitting information, it is understood by the undersigned that the right is reserved by the Fulton County Board to accept any submissions, to reject any and all submissions and to waive any irregularities or informalities which are in the best interest of the Fulton County Clayberg Nursing and Rehabilitation Center.

iii. **MINIMUM QUALIFICATIONS:**

The Fulton County Clayberg Nursing and Rehabilitation invites submissions from any vendor Or entity meeting the following minimum qualifications: (verification of these qualifications is attested through completion of this RFP).

1. Licensed, bonded and ensured for call light instillation of product.
2. Three or more years of experience with working with not for profit entities.
3. Prior experience with the call light system for a skilled Nursing Facility.
4. Upon request, provide proof of insurance coverage for general liability and Errors and Omissions insurance.

iv. **TERMS AND CONDITIONS:**

1. The Fulton County Clayberg Nursing and Rehabilitation reserves the right at its sole discretion, to terminate this process at any time, or reject any and all proposals without penalty, prior to the execution of a contract acceptable to Fulton County Clayberg Nursing and Rehabilitation. Final selection will be based on the proposal that best meets the requirements set forth in the RFP and are in the best interest of Fulton County Clayberg Nursing and Rehabilitation Center.
2. The Fulton County Clayberg and Nursing Center reserve the right to request clarification of information submitted and to request additional information of one or more applicants.
3. Any proposal may be withdrawn by the submitter by attending the public opening in person, and requesting that their submission be excluded.

4. Any proposal not so withdrawn shall constitute an irrevocable offer, for a period of 90 days after May 6th, 2025, to provide the Fulton County Clayberg Nursing and Rehabilitation the services set forth in the attached specifications, or until one or more of the proposals have been approved by Fulton County Clayberg Nursing and Rehabilitation Board, whichever comes first.
5. Any agreement or contracts resulting from acceptance of a proposal shall be on forms either supplied or approved by and the County shall contain at a minimum, all applicable provisions of the RFP. The County Health Board reserves the right to reject any agreement that does not conform to the RFP and any Fulton County Clayberg Nursing and Rehabilitation requirements for agreements and contracts.
6. The Fulton County Clayberg Nursing and Rehabilitation shall not be responsible for any costs incurred by the vendor in preparing, submitting or presenting its response to the request for qualifications.
7. The successful proposer will be required to provide evidence of insurance for General Liability, Employers Liability and Errors and Omissions Insurance. The Vendor will also be required to provide workers compensation insurance in accordance with Illinois State Law.
8. The invitation to submit a response to the Request for Proposal is not an authorization to solicit sales offers on behalf of Fulton County Clayberg Nursing and Rehabilitation. The County Health Board specifically directs that no contact or solicitation of proposals.

V. SELECTION CRITERIA:

The Fulton County Health Board representatives will review each submission and rate it

Using several evaluation criteria:

1. Responsiveness: The Fulton County Clayberg Nursing Center Health Board will consider the material submitted by the proposer to determine whether the proposer is in compliance with the PFR.
2. Responsibility: The Fulton County Clayberg Nursing Center Board will consider the material submitted by the proposer and other evidence it may obtain to determine the vendors demonstrated ability to meet all requirements set forth by Illinois Department of Public Health requirements and meeting the purpose of the Fulton County Clayberg Nursing residents and facility needs.
3. Satisfactory experience in instillation and function of a Nurse call system.
4. The total cost of the instillation of Nurse call system including placement of call light panel at nurse's station and all required material and for instillation and function of call light system.

VI. BACKGROUND INFORMATION:

The Fulton County Clayberg Nursing Center is a skilled nursing facility in Cuba, IL. The facility was built in 1969 to meet the needs of the County residents. The facility holds 49 residents with current census of 47. The facility has 12/ 2 resident rooms on 100 hall, 1 private room on 200 hall, 12/ 2 resident rooms, 2 shower rooms, inpatient and outpatient therapy. There are 6 shared bathrooms between rooms on 200 hall, 1 private bathroom and 6 shared bathrooms on 100 hall.

Vii. SCOPE OF SERVICES:

The Fulton County Clayberg Nursing and Rehabilitation Center desires the following.

1. Collection of necessary bid to meet the facility needs for nurse call light system.
2. Training for staff on use of system.
3. Qualifications of bidders submitting proposals for nurse call light system.
4. Pricing of the full installation and material to complete.
5. Listing in appendix A attached.

Viii. TIMELINE:

April 18 RFP issued

April 30 walkthrough of facility

May 6 proposals due before 4:30 PM

May 6 opening of proposals and reviewed by The Fulton County Health Board/ selection of finalists 5:30 PM

May 13 Recommendations to the Fulton County Board and approval of bid.

Viii. APPENDIX A:

1. Central equipment
2. Master console nurses station annunciator
3. Appliance server that serves the entire facility.
4. Patient stations w/push button call cord
5. Emergency and lavatory stations
6. Corridor dome light with module

7. Duty station
8. A cable central to data bus. Dome to dome light
9. Cable dome to stations
10. Installation and labor Server to controller cable.
11. All other necessary material to complete call light system.
12. Education to staff
13. Call light monitoring capability to include reports for nurse call light and door alarm system.
14. Interface for the door wander management controller to annunciate to the master consoles in the nurse's station.
15. Warranty statement to facility.
16. Electrical contractor to install conduit , cable and back boxes to support the installation of 110 v power on critical branch circuits to enable system operation in the event of a drop in power from external facility sources. Provide and install all conduit and back boxes. Supplied back boxes as needed to support the installation .Provide fire alarm interface at each controlled door including fire alarm relay, cable, power ect as needed to support compliance with local and national fire alarm code. Provide 1 staff for our key contact on site for meetings prior to start of rough-in for these systems if needed and for coordination of the flow of work during build out.