

****Note the Requestor: Retain a copy of this request for your files. If you eventually need to file a request for review with the Public Access Counselor, you will need to submit a copy of your FOIA Request****

Send To: Freedom of Information Officer

Fulton County Highway Department
421 East Hickory Street
Canton, IL 61520
Phone: 309-647-0351
fultonch@fultonco.org

Date Requested: _____

Request Submitted By: _____ Email _____ U.S. Mail _____ Fax _____ In Person

Name of Requester: _____

Street Address: _____

City/State/Zip Code (Required): _____

Telephone (Optional): _____

Email (Optional): _____

Records Requested: **Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.*

Do you want copies of the documents? _____ Yes _____ No

Do you want Electronic Copies or Paper Copies? _____

If you want Electronic Copies, in what format? _____

Is this request for a Commercial Purpose? _____ Yes _____ No

It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. (5 ILCS 140.3.1)

Are you requesting a fee waiver? _____ Yes _____ No

If you are requesting that a public body waive any fees for copying the documents, you must attach a statement of purpose of the request, and whether the principal purpose for the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the public body. (5 ILCS 140/6)