

Note to Requester: Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request

**OFFICE OF JANICE EMMONS
PLANNING AND ZONING OFFICER
FULTON COUNTY
257 W. LINCOLN STREET,
LEWISTOWN, ILLINOIS 61542
zoning@fultonco.org**

Send To: Freedom of Information Officer
Fulton County Planning and Zoning Officer
257 West Lincoln Street
Lewistown, IL 61542
Phone: 309-547-0902

From: _____ (Name)
_____ (address)

_____ (telephone)
_____ (e-mail)
_____ (signature)

Descriptions of Requested Record(s):

Do you want copies of the documents? YES or NO

Do you want Electronic Copies or Paper Copies? _____

If you want Electronic Copies, in what format? _____

Is this request for a Commercial Purpose? YES or NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5ILCS 140.3.1(c)).

Are you requesting a fee waiver? YES or NO

(If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare or legal rights of the general public. 5 ILCS 14/6(c)).

Fees-regular letter size copies-first 50 pages are free; page 51 and above are \$.15 cents per page, All other copy fees are determined by the office from which the request is submitted.