

MINUTES
FULTON COUNTY BOARD
REGULAR SESSION
November 15, 2022

Chairman Roger P. Clark called the Regular Session, November 15, 2022, meeting to order at 6:32 p.m. in Courtroom 201 at the Fulton County Courthouse in Lewistown, IL.

County Clerk Patrick J. O'Brian called the roll and found the following members present: Quorum was present. (Present-P; Absent-A)

Cindy Arnett – P	Vicki S. Hoke – A	Brian Platt – P
Barry Beck – P	Donna Hudson – P	John Spangler – P
Stan Berry – P	Laura Hepp Kessel – P	John E. Taylor – P
Steve Bohler – P	Dan Kumer – P	Lisa Thompson – P
Roger Clark – P	Nestor Madson – P	Karl Williams – P
Mary Deushane – P	BJ McCullum – P	Heidi Wilner – A
Susan Duquette – P	Craig Medus – P	

Elected/Appointed Officials Staci Mayall- Treasurer, Patrick O'Brian - County Clerk, Julie Russell – Supervisor of Assessment, Charlene Markley – Circuit Clerk, Chris Helle – ESDA/ETSB Director, Justin Jochums – States Attorney, Jeff Standard – Sheriff, Director, Keith Munter – Fulton County Engineer
Staff - Cindy Simpson – Fulton County Administrative Assistant, Audra Miles - Comptroller

Guests – None

Media- John Froehling – Fulton Democrat

ACCEPTANCE OF MINUTES

A. Special Session – September 26, 2022

Member McCullum moved to accept the minutes and place on file the special session September 26, 2022 minutes with a second from Member Platt. Motion carried by roll call vote (18-0).

B. Regular Session – October 11, 2022

Member Deushane moved to accept the minutes and place on file the regular session October 11, 2022 minutes with a second from Member Medus. Motion carried by roll call vote (18-0).

ADDITIONS/DELETIONS TO AGENDA

Chairman Clark pulled under action agenda Finance b.

Member Kessel moved to approve the amended agenda with a second from Member Beck. Motion carried by roll call vote (18-0).

ANNOUNCEMENTS, COMMUNICATIONS AND CORRESPONDENCE – None

PROCLAMATIONS:

A. Discussion/Action: Resolution: Fulton County Disaster Proclamation

Member Thompson moved to approve the resolution with a second from Member Kessel. Motion carried by roll call vote (18-0).

B. Discussion/Action: Resolution: Sheriff Jeff Standard

Sheriff Standard thanked Fulton County for a great career, and stated this is only possible with the support of his family throughout the years. Sheriff Standard stated keep focused on the mission for Fulton County.

Member McCullum moved to approve the resolution with a second from Member Kumer. Motion carried by roll call vote (18-0).

C. Discussion/Action: Resolution: Lieutenant Dan Daly Jr.

Lieutenant Daly thanked Fulton County for the opportunity to serve and continue the great work.

Member Kumer moved to approve the resolution with a second from Member Hudson. Motion carried by roll call vote (18-0).

D. Discussion/Action: Fulton County Board Members Recognition

Member Kessel moved to approve the Fulton County Board Members Recognition with a second from Member Kumer. Motion carried by roll call vote (18-0).

PUBLIC REMARKS: No one was present for public remarks.

Name: Ebony E, Cooksey /Rick Harnish

Address:

Topic: Nextlink Internet

Name: Sally Clark

Address: Lewistown, IL

Topic: Ellisville Opera House

CONSENT AGENDA

Member Bohler moved to approve the consent agenda with a second from Member McCullum. Motion carried by roll call vote (17-1) with Member Taylor voting nay.

A. CLAIMS

Claims- Sheriff, Jail, Zoning, County Board, , Miscellaneous, Public Defender, Property, Supervisor of Assessments, ESDA, Animal Control, Highway, VAC, Clayberg, Camping & Recreation, Fulton County Public Transportation, ARPA

B. REPORTS

Reports- Animal Control, Treasurer, FCCRA POS Report, VAC, Zoning, SFY23 1Q PCOM
Other Reports- Public Defender, State's Attorney/Circuit Clerk, Sheriff, County Clerk

C. APPOINTMENTS

a. **Resolution:** Michael Wagahoff – Fulton County Board of Health

b. **Resolution:** Gracie Long – Fulton County Housing Authority Board - Commissioner

PROPERTY & COURTS

FINANCE/INSURANCE

a. General Fund Transfer

- i. **Resolution:** \$1,500.00 From: #001-026-25100 Contractual – Court Interpreters To: #001-026-525116 Contractual – Juvenile Court Costs
 - ii. **Resolution:** \$100.00 From: #001-026-525111 Contractual – Witness Fees To: #001-026-525116 Contractual – Juvenile Court Costs
 - iii. **Resolution:** \$70.00 From: #001-026-575202 Child Custody Mediation To: #001-026-525116 Contractual – Juvenile Court Costs
 - iv. **Resolution:** \$65.00 From: #001-026-575202 Child Custody Mediation To: #001-026-525109 Contractual – Grand Jury
 - v. **Resolution:** \$4,221.00 From: #001-064-505102 Salary ESDA Assistant Director To: #001-064-550100 Equipment
 - vi. **Resolution:** \$2,288.00 From: #001-018-585130 Policing Astoria
 - To: #001-018-585103 ETSB Training
 - \$21,272.00 From: #001-018-585130 Policing Astoria
 - To: #001-018-585104 Police/Jail Training
 - \$5,750.00 From: #001-018-585107 Police Fire Dispatch
 - To: #001-018-585106 Farmington Dispatch
 - vii. **Resolution:** \$4,500.00 From: #001-060-535100 Office Supplies & Expenses To: #001-060-510100 Salary Deputy/Clerk/Secretary
 - viii. **Resolution:** \$5,000.00 From: #001-060-540100 Printing & Publications To: #001-060-510100 Salary Deputy/Clerk Secretary
- b. Other Funds Transfers
- i. **Resolution:** \$10,000.00 From: #046-102-510303 Salary – Camping & Rec Labor To: #046-102-565424 Campground Maintenance & MGMT
 - i. **Resolution:** \$3,000.00 From: #039-094-550100 Equipment To: #039-094-510100 Salary - Deputy/Clerk/Secretary
 - ii. **Resolution:** \$2,000.00 From: #060-116-550160 Licensing To: #060-116-510103 Salary-Courthouse
- c. General Fund Immediate Emergency Appropriations
- i. **Resolution:** \$23,902.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund to Other Court Related item #001-026-525209 Other Appointed Counsel
 - ii. **Resolution:** \$9,796.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To Other Court Related item #001-026-575203 Court Ordered Psychiatric Exam
 - iii. **Resolution:** \$515.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To Insurance item #001-020-520205 ACA Compliance Fee
 - iv. **Resolution:** \$1,250.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To Animal Control fund #001-074-570100 Vehicle Purchase
 - v. **Resolution:** \$2,901.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To Animal Control fund #001-074-565200 Utilities
 - vi. **Resolution:** \$3,318.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To Animal Control fund #001-074-535303 Feed Supplies

- vii. **Resolution:** \$1,085.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To Animal Control fund #001-074-525115 Contractual Animal Shelter Mowing
- viii. **Resolution:** \$3,040.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To County Jail fund #001-009-575200 Physician
- ix. **Resolution:** \$49,810.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To County Jail fund #001-009-535302 Food -Prisoners
- x. **Resolution:** \$10,000.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To County Jail fund #001-009-515200 Holiday & Vacation Pay
- xi. **Resolution:** \$22,000.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To County Jail fund #001-009-515100 Overtime
- xii. **Resolution:** \$2,900.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To Sheriff's Department fund #001-008-510100 Salary-Deputy/Clerk/Secretary
- xiii. **Resolution:** \$8,634.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund To ESDA fund #001-064-585139 Fed Covid 2.0 Expense
- d. Other Fund Immediate Emergency Appropriations
 - i. **Resolution:** \$500,000.00 Immediate Emergency Appropriation from Unappropriated Funds in the County Health Fund to item #020-070-525100 Contractual Labor
 - ii. **Resolution:** \$324.00 Immediate Emergency Appropriation from Unappropriated Funds in the Law Library Fund To item #041-096-535100 Office Supplies & Expenses
 - iii. **Resolution:** \$25,000.00 Immediate Emergency Appropriation from Unappropriated Funds in Social Security Fund To: item #042-098-520400 FED –P/R FED/FICA/Medicare
 - iv. **Resolution:** \$1,600.00 Immediate Emergency Appropriation from Unappropriated Funds in Sheriff Cannabis Fine Fund To: #079-135-510100 Salary Deputy /Clerk/Secretary
- e. Approval of Sale of Fulton County Rural Transit Van #1 (retroactive)
- f. **Resolution:** Authorizing Execution and Amendment of Federal 5311 Grant Agreement
- g. **Resolution:** Create Fund 098– Opioid Settlement Fund
- h. **Resolution:** Create Fund 099 – Local Assistance Tribal Consistency Fund
- i. **Resolution: & Contract:** Guardian Ad Litem FY2022-2023
- j. **Resolution: & Contract:** Other Appointed Counsel FY2022-2023
- k. Trustee Parcel

**PUBLIC SAFETY & CAMPGROUND
COUNTY HIGHWAY**

- a. HWY-22-008 – Ordinance to Purchase Tandem
- b. HWY-22-009 – **Resolution:** Appropriating Funds for Payment of the County Engineer's Salary
- c. HWY-22-010 – **Resolution:** 23-00000-00-GM

**COMMUNITY DEVELOPMENT
EXECUTIVE
HEALTH
MISC.**

ACTION AGENDA

TREASURER'S REPORT

Treasurer Mayall reported for October, County General expenditures were \$887,047.75 and revenue was \$1,613,465.78. The surplus for October is \$728,418.03. The current yearly surplus in County General is \$3,663,477.65.

The final distribution to the taxing bodies will be on November 16, 2022 and a report will be provided at the December Fulton County Board meeting.

The end of FY22 overview report will be provided with the next Treasurer's report.

COMMUNITY DEVELOPMENT – Nothing to report

HEALTH

a. Discussion/Action: HFS CNA pay-scale subsidy

Member Kessel discussed the State of Illinois passed an Executive Order to add additional rate increase for CNAs state wide in July of 2022. The CNAs will continue to receive the pay increase as long as the State of Illinois continues the pay the increase to the county. The pay increase is in addition to the pay increase received earlier in the year from the county for CNAs. The pay increase is retroactive to July 1, 2022.

Member Thompson inquired if this pay increase for the CNAs will this affect the nursing staff. Member Kessel stated this will affect the nursing staff and this will be worked on by the Health committee.

Member Kessel discussed the additional pay will not be on the next payroll checks, as the Treasurer's office will need time to calculate the increase and back pay.

Member Hudson inquired if the CNAs that have quit will receive the retro pay. Member Kessel's opinion is the employees should be paid, and State's Attorney Jochums stated the county will need to pay those employees.

Member Kessel moved to approve the HFS CNA pay-scale subsidy with retro pay from July 1, 2022 contingent on the paper work and the increase will continue as long as the State of Illinois pays the county with a second from Member Duquenne. Motion carried by roll call vote (17-1) with Member Medus voting nay.

COUNTY HIGHWAY

Member Madson reported bids were sent out for a new tandem truck for FY23. Snow plows are being put on equipment and salt is being received for the winter season.

Member Madson thanked the Highway department for all the work they do for the county.

PUBLIC SAFETY & CAMPGROUND

Member Deushane thanked Sheriff Standard for his service to Fulton County.

PROPERTY & COURTS

a. Discussion/Action: Air Conditioner bid acceptance – Spoon River Mechanical

Member Arnett discussed the bid for the air conditioner unit for the courthouse of \$92,930.00 from Spoon River Mechanical.

Member Williams inquired what the increase is from the original bid. Member Arnett stated the cost increased approximately three times the original estimated cost.

Chairman Clark discussed there are additional items on the bid that factored into the cost increase, additional controls were needed for each of the third floor courtrooms.

Member Williams inquired if the bid included the architect fees. Chairman Clark stated the architect fees are in addition to the bid. Chairman Clark stated by using an architect firm this keeps the county from missing things that need to be included in the bid and extra charges at the end of a project. Member Madson discussed the difference in the bids; Montefusco and Pipco hires union trades people and there are over 70 sheet metal workers in Fulton County. This is the first time the companies have bid on a project of this nature.

Treasurer Mayall inquired what funds the air conditioner will be paid from. Member Arnett stated \$40,000.00 from County General as this is in the Property budget and the remaining funds will be paid from ARPA.

Member Arnett moved to approve the air conditioner bid for Spoon River Mechanical for \$92,930.00 with a second from Member Kumer. Motion carried by roll call vote (13-5) with Members Berry, Bohler, Madson, Medus and Williams voting nay.

b. Discussion/Action: Kone Elevator increase

Member Arnett discussed Kone Elevator sent a letter regarding elevator inspections that will be performed by an independent company after the annual inspection of the vertical transportation equipment. The letter states Kone will be invoiced for a shared portion of the labor cost per hydraulic elevator of \$325.00 and \$600.00 per traction elevator.

Member Arnett moved to approve the Kone Elevator hoist way inspection with a second from Member McCullum. Motion carried by roll call vote (18-0).

PERSONNEL/LEGISLATIVE

Member Thompson discussed the 2022 year-end report for P&L.

In 2019, Fulton County was about to lose state funding if a Sexual Harassment Policy was not immediately enacted.

Member Thompson discussed the Fulton County policy manual was 10 years old and was out of date. The P&L committee worked hard to change and update the personnel policy manual. In 2021, the Personnel Policy Manual was reviewed by the legal advisors from the county's risk management insurance and suggested changes to the Personnel Policy Manual. The P&L committee implemented the suggested changes to the Personnel Policy Manual.

In 2022, the P&L Committee worked on some difficult policies and updated the holiday, vacation, sick leave, retiree health insurance, and Covid and procurement card policies.

Member Thompson stated in the past the P&L Committee may have been viewed as a committee that approved appointments, but with the diligence of the current committee Members Beck, Duquenne, McCullum and Platt, the committee has raised the stakes for future committee members.

Member Thompson is hopeful the next Fulton County Board will consider a county manager for Human Resources to administer these policies.

FINANCE/INSURANCE

a. Discussion/Action: ARPA funds

- Ellisville Opera house

Member Spangler discussed a letter that was received from the Ellisville Opera house asking for additional funds to compete their elevator/lift project. Member Spangler stated the Finance Committee previously gave the Opera house \$30,000.00 from ARPA Funds. The current request is for an additional \$20,000.00 to complete the project.

Member Spangler discussed there are numerous plays and performances during the year at the Opera House and are well attended by the public.

Member Spangler moved to approve \$20,000.00 additional ARPA funds for the Ellisville Opera house with a second from Member Beck. Motion carried by roll call vote (15-3) with Members Berry, Kessel and Thompson voting nay.

- b. ~~Discussion/Action:~~ Extend Sick Leave Hours Pulled
- c. **Discussion/Action:** Health Insurance Provider for 2022 – 2023

Member Spangler discussed the JAHIC committee voted to accept Blue Cross Blue Shield which submitted a lower bid for the County Health Insurance. The current health insurance with Health Alliance increased 45% or approximately \$1,000,000,000.00. This is due to the claims the county had this last year. Member Spangler stated the concerning part is that other companies would not give a bid due to the high claims history from Fulton County. The bid from Blue Cross Blue Shield is approximately 34% higher the FY22 and the plan is very similar to the previous plan.

Member Spangler moved to approve the Blue Cross Blue Shield for FY2022 – 2023 Health Insurance provider with a second from Member Kessel. Motion carried by roll call vote (18-0).

- d. **Discussion/Action:** Property Casualty Insurance renewal 2022-2023

The Property Casualty premium increased \$52,444.00 due to increased building costs for the Clayberg and general liability, law enforcement liability, auto and claims activities for Fulton County.

The workers compensation premium decreased approximately \$30,495.00 due to good claims experience for the past 3 years. The overall increase is approximately \$22,000.00.

The county is experiencing the benefits of being insured in a public entity pool where all members share the burden of the county's bad claims history. County Clerk O'Brian stated the IPRF grant program this year for Fulton County is \$38,904.00.

Member Spangler moved to approve the 2022-2023 Property Casualty Insurance renewal with a second from Member Madson. Motion carried by roll call vote (18-0).

- e. **Discussion/Action: Resolution:** FY2023 Non-Union Raises for Assistant State's Attorneys, Comptroller, ESDA Director, Assistant Public Defender, Circuit Clerk, Supervisor of Assessments, Animal Control Assistants, Court Security Officers, Courts Administrative Assistant, County Board Administrative Assistants and Public Defender Administrative Assistants

Member Spangler discussed the salaries for all the non-union employees came out better with the salary adjustments and a 2% raise versus a flat 3% raise.

Member Spangler stated the 3 employees: Court Security, Comptroller and ESDA director did not get a salary adjustment and only received a 2% salary increase.

The Finance committee looked the three groups and included a 3% raise for Court Security, Comptroller and ESDA Director.

Member Spangler moved to approve the resolution with a second from Member Beck. Motion carried by roll call vote (18-0).

EXECUTIVE SESSION: Discipline, performance, or dismissal of specific employee: 5ILCS 120/2 (C)(1): Real Estate Matters: 5ILCS 129/2 (2)(5)

Member Madson moved with a second from Member Kumer to go into executive session at 7:40pm. The motion carried by roll call vote (18-0).

Member Bohler moved with a second from Member Berry to return to open session at 8:22pm. The motion carried by roll call vote (18-0).

MISC.

a. **Discussion/Action:** Discipline, performance, or dismissal of specific employee – No action taken

Chairman Clark stated there will be no action on this item.

Member Kessel stated the Clayberg Administrator will continue to fulfill her duties as set forth in her employment contract with Fulton County.

b. **Discussion/Action:** Purchase of Palin Property

Member Spangler inquired if any of the department heads can advise what materials are stored on the third floor of the courthouse and why the documents need to be stored.

Treasurer Mayall stated the Treasurer's office has documents that have to be kept permanently per the statute of the State of Illinois. Member Spangler inquired if the documents could be digitalized. Treasurer Mayall stated some of the books are so old and fragile they would fall apart and to digitalize would require additional funds and manpower. Treasurer Mayall stated the Treasurer's office has records stored at the courthouse and the Veterans building.

Member Thompson asked if most of the Treasurer's documents are short term storage or long term storage. Treasurer Mayall stated the storage is a combination of both long and short term.

Member McCullum moved to approve the purchase of the Palin property for \$125,000.00 with a second from Member Berry. Motion carried by roll call vote (18-0).

BUDGET

a. **Discussion/Action:** FY 2022 - 2023 Budget

Comptroller Miles discussed the amendments to the public display budget.

With the potential purchase of the Palin Property, the budget will need to be amended by \$125,000.00. States Attorney Jochums suggested added the \$125,000.00 to the budget. The money does not have to be allocated specifically for this building. Miles stated the line item "real estate purchase" is in the budget and the funds can be added.

Member Kumer moved to approve the amended budget for \$125,000.00 Real Estate from Contingency Fund with a second from Member Bohler. Motion carried by roll call vote (18-0).

Member Spangler moved to approve the amended FY23 budget with the changes provided by the Finance committee with a second from Member Madson. Motion carried by roll call vote (18-0).

Member Arnett moved to approve the FY23 Budget as amended with a second from Member Kumer. Motion carried by roll call vote (18-0).

b. **Discussion/Action:** Resolution of Annual Appropriation

Comptroller Miles stated there is an amended version of the annual appropriation with the handout provided tonight.

Member Spangler moved to approve the resolution with a second from Member Kessel. Motion carried by roll call vote (18-0).

c. **Discussion/Action:** Resolution for Adoption of Tax Levies

Member Hudson inquired what the percentage of raise is for the County Health Department tax levy. Miles stated the increase to the County Health Department levy was 3%.

Member Platt inquired with the balance in the Tuberculous Fund at \$240,229.70, what is the yearly payout. Miles stated the payout yearly is \$86,873.00. Member Platt inquired why there is so much surplus. Miles stated usually funds have a 2 year reserve. The levy is done on behalf of the Board of Health.

Treasurer Mayall suggested this is a conversation for FY24 budget.

Member Hudson inquired why the levy is being raised for the Clayberg. Member Kessel stated the Clayberg raised this due to the overall expenses that have increased. County Clerk O'Brian stated the maximum Levy amount is .1 and that is dependent on the EAV of Fulton County.

Member Spangler moved to approve the resolution with a second from Member Duquenne. Motion carried by roll call vote (16-2) with Members Kumer and Taylor voting nay.

ADJOURNMENT

Time: 8:52pm

Member Medus made a motion to adjourn the meeting at 8:52pm with a second from Member Arnett. The motion carried with all present voting ayes (18-0).

Patrick J. O'Brian, Fulton County Clerk &
Ex-Officio Clerk of the Fulton County Board

CERTIFICATION:

I, John Spangler, Chairman of the Fulton County Board, State of Illinois, do hereby certify that I have examined the record of the November 15, 2022 Regular Session of the County Board of Fulton County, Illinois and find the same to be true and correct to the best of my knowledge and belief, this day approve the same.

Witness this 13th day of December, 2022.

John Spangler
Fulton County Board Chairman