

MINUTES  
FULTON COUNTY BOARD  
REGULAR SESSION  
March 8, 2022

Chairman Roger P. Clark called the Regular Session, March 8, 2022, meeting to order at 6:30 p.m. in Courtroom 201 at the Fulton County Courthouse in Lewistown, IL.

County Clerk Patrick J. O'Brian called the roll and found the following members present: Quorum was present. (Present-P; Absent-A)

Cindy Arnett – P	Vicki S. Hoke – A	Brian Platt – P
Barry Beck – P	Donna Hudson – P	John Spangler – P
Stan Berry – P	Laura Hepp Kessel – P	John E. Taylor – A
Steve Bohler – P	Dan Kumer – P	Lisa Thompson – P
Roger Clark – P	Nestor Madson – P	Karl Williams – P
Mary Deushane – P	BJ McCullum – A	Heidi Wilner – A
Susan Duquenne – P	Craig Medus – A	

**Elected/Appointed Officials** Staci Mayall- Treasurer, Patrick O'Brian - County Clerk, Julie Russell – Supervisor of Assessment, Keith Munter – Fulton County Engineer, Justin Jochums – States Attorney, Jeff Standard – Fulton County Sheriff, Chris Helle- ESDA/ETSB Director

**Staff** - Cindy Simpson – Fulton County Administrative Assistant

**Guests** – None

**Media**- John Froehling – Fulton Democrat

### ACCEPTANCE OF MINUTES

A. Regular Session – February 8, 2022

Member Bohler moved to accept the minutes and place on file the regular session February 8, 2022 minutes with a second from Member Kumer. Motion carried by roll call vote (15-0).

### ADDITIONS/DELETIONS TO AGENDA

Member Kessel moved to approve the agenda with a second from Member Thompson. Motion carried by roll call vote (15-0).

### ANNOUNCEMENTS, COMMUNICATIONS AND CORRESPONDENCE

A. Comcast quarterly payment October 2021– January 2022

B. Highway IDOT MFT Audit

County Engineer Munter reported the IDOT audit for 2018 to 2021 is complete.

Member Thompson inquired about getting the full report of the audit emailed out. Member Thompson stated the motor fuel tax needs a budget created.

### PROCLAMATIONS:

A. **Discussion/Action: Resolution:** Fulton County Disaster Proclamation

Member Kumer moved to approve the resolution with a second from Member Kessel. Motion carried by roll call vote (15-0).

**PUBLIC REMARKS:** None

## **CONSENT AGENDA**

Member Bohler moved to approve the consent agenda with a second from Member Thompson. Motion carried by roll call vote (15-0).

### **A. CLAIMS**

Claims- Sheriff, Jail, Board of Review, Zoning, County Board, 1Q FY22 County Board Mileage & Per Diem, Miscellaneous, County Administrator, 1st Quarter FY22 Wellness Benefit, Public Defender, Property, Supervisor of Assessments, ESDA, Animal Control, Highway, VAC, Clayberg, Camping & Recreation, Spay/Neuter Program, Fulton County Public Transportation, Coronavirus Assistance Funds

### **B. REPORTS**

Reports- Animal Control, Treasurer, FCCRA POS Report, VAC, Zoning  
Other Reports- Public Defender, State's Attorney/Circuit Clerk, Sheriff, County Clerk

### **C. APPOINTMENTS**

1. **Resolution:** Richard S. Birkey- Trustee – Wee-Ma-Kuk Water District
2. **Resolution:** Bob J. Ackerman, Jr. – Commissioner – Wee-Ma-Tuk Hills Drainage District
3. **Resolution:** William F. Phillips – Commissioner – Wee-Ma-Tuk Hills Drainage District
4. **Resolution:** Kim D. Smail – Commissioner – Wee-Ma-Tuk Hills Drainage District
5. **Resolution:** Bryson C. Bunch – Trustee – Cuba Fire Protection District
6. **Resolution:** William Brown - Trustee Appointment – Smithfield Fire Protection District

### **D. PERSONNEL & LEGISLATIVE**

### **E. PROPERTY & COURTS**

### **F. FINANCE/INSURANCE**

1. General Fund Transfer
2. Other Funds Transfers
  - i. **Resolution:** \$700,000.00 From: #087-143-595904 ARPA Expenses To: #087-143-595905 New line item Small Business COVID Grant
3. General Fund Immediate Emergency Appropriations
  - i. **Resolution:** \$21,822.00 Immediate Emergency From: Unappropriated Funds in the General Fund To: #001-064-585132, Fulton County Covid Expense
4. Other Fund Immediate Emergency Appropriations
5. Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement
6. Ordinance to Provide Public Transportation in Fulton County

## **PUBLIC SAFETY & CAMPGROUND**

## **COUNTY HIGHWAY**

## **COMMUNITY DEVELOPMENT**

1. **Resolution:** Association with Peoria Area Convention and Visitor's Bureau

## **EXECUTIVE**

**HEALTH  
MISC.**

**ACTION AGENDA**

**TREASURER'S REPORT**

Treasurer Mayall reported County General expenditures of \$821,810.18 and revenue is \$766,830.14. The deficit for February is \$54,980.04. There is a surplus for the first quarter in county general of \$73,663.43.

**HEALTH**

**a. Discussion/Action:** Clayberg Staffing/Employee Wages

Member Kessel discussed currently there are eight CNA's out of 20 still working at the Clayberg. Member Kessel is looking for solutions on keeping employees at the Clayberg. The current employees are working so much overtime employees are exhausted.

Member Kessel proposed a \$2.00 per hour increase for the Clayberg CNA's, RN's and LPN's to help retain the current employees. The Clayberg does not want to lose any additional employees due to lower wage issues. With the current staffing shortages, it is becoming harder and harder to keep employees.

Member Kessel moved to approve the Clayberg Staffing/Employee Wages of \$2.00 increase per hour for LPN's, RN's and CNA's with a second from Member Madson. Motion carried by roll call vote (15-0).

**COUNTY HIGHWAY**

Member Madson discussed County Highway 2 is closed at Coal Creek to replace the bridge. The Fulton County Highway Department is working on patching pot holes throughout the Fulton County.

**PUBLIC SAFETY & CAMPGROUND**

Member Deushane discussed the Fulton County Campground is working to open new bike and walking trails.

**PROPERTY & COURTS**

Member Arnett discussed the Property Committee reviewed a bid to remove several trees at the Courthouse.

**PERSONNEL/LEGISLATIVE**

**a. Discussion/Action:** Procurement Card policy

Member Thompson discussed the procurement card policy. The policy will allow the department heads to have a business credit card for small business purchases.

Member Thompson moved to approve the procurement card policy with a second from Member Arnett. Motion carried by roll call vote (15-0).

**b. Discussion/Action:** Retiree Health MOU's; Circuit Clerk, Clayberg, Courthouse, Highway, and Sheriff

Member Thompson discussed there are five MOU's for retirees health insurance. For an employee to receive the health benefit, the employee must complete 10 years of service with Fulton County. Member Thompson stated this will coincide with IMRF retirement that requires 10 years of service before the retirement benefit is paid out.

Member Thompson moved to approve the Retiree Health MOU's for: the Circuit Clerk, Clayberg, Courthouse, Highway, and Sheriff with a second from Member Beck. Motion carried by roll call vote (13-1) with Member Kumer voting nay and Member Hudson not present to vote.

**c. Discussion/Action:** Group Medical Insurance and Life Insurance Policy

Member Thompson discussed eligible full time employees working at least 30 hours per week qualify for group medical insurance and life insurance. Employees covered by group medical insurance must pay their portion of the insurance benefit as determined by the Fulton County Board on a yearly basis. All employees that qualify for group medical insurance also qualify for term life insurance.

Member Thompson moved to approve the Group Medical Insurance and Life Insurance Policy with a second from Member Beck. Motion carried by roll call vote (14-1) with Member Hudson voting nay.

**FINANCE/INSURANCE**

**a. Discussion/Action:** ARPA Funds – Allocation of \$2,000,000.00 for Highway Building  
Member Spangler discussed using \$2,000,000.00 of ARPA for a new Fulton County Highway building. The project is projected to cost \$3,200,000.00. The remaining funds will be bonded for by the Highway department.

Member Kessel stated that she felt this was putting too much of the ARPA funds toward one project.

Member Spangler moved to approve the use of ARPA Funds – Allocation of \$2,000,000.00 for Highway Building with a second from Member Madson. Motion carried by roll call vote (14-1) with Member Kessel voting nay.

- b. Discussion/Action: Resolution:** Create Funds and Expense line items: Create Fund 089 – County Clerk – Other Bank Accounts, #089-145-590102 Miscellaneous, 090 – State's Attorney – Other Bank Accounts, #090-146-590102 Miscellaneous, 091 – Sheriff – Other Bank Accounts, #091-147-590102 Miscellaneous, 092 – Circuit Clerk – Other Bank Accounts, #092-148-590102 Miscellaneous, 093 – Health Dept. – Other Bank Accounts, #093-149-590102 Miscellaneous, 094 – Clayberg – Other Bank Accounts, #094-150-590102 Miscellaneous, 095 – Camping & Rec. – Other Bank Accounts, #095-151-590102 Miscellaneous

Member Spangler discussed the accounts and funds being created are due to a recommendation letter received from the audit firm Gray Hunter Stenn by the Fulton County Treasurer. The letter stated Fulton County has several bank accounts that are not recorded on the books of Fulton County. The recommendation is that all bank accounts being held in the County's name have a monthly reconciliation performed and that the bank reconciliation be reviewed by someone other than the preparer.

Member Spangler moved to approve the resolution with a second from Member Thompson. Motion carried by roll call vote (15-0).

- c. Discussion/Action:** Approval of Township Billing for 2021 Assessment Work

Member Spangler discussed the letter and statements are for assessment work that was done by the Fulton County Assessment office for townships that do not have an assessor.

Member Spangler moved to approve the Approval of Township Billing for 2021 Assessment Work with a second from Member Thompson. Motion carried by roll call vote (15-0).

**d. Discussion/Action: ARPA Funds – ESDA**

Chris Helle, ESDA Director/ETSB Director, discussed using ARPA funds to purchase an F150 truck for \$68,000.00. The truck is acquired through the State of Illinois and the cost will increase at the end of March by approximately \$10,000.00 to \$12,000.00.

Member Spangler moved to approve the ARPA Funds for ESDA to purchase a truck for \$68,000.00 with a second from Member Beck. Motion carried by roll call vote (14-0) with Member Hudson not present to vote.

**e. Discussion/Action: ARPA Funds - ETSB**

Chris Helle, ESDA Director/ETSB Director discussed the lack of heating and cooling in the Jane Boyd building and the boiler system that is currently used in the building. The parts for the boiler system are unavailable for repair. The new HVAC system would cost approximately \$25,000.00 is expected to see a 7 to 8% increase next month.

Member Spangler moved to approve the ARPA Funds for the purchase of a new HVAC system for Jane Boyd building for \$25,000.00 with a second from Member Beck. Motion carried by roll call vote (14-0) with Member Hudson not present to vote.

**COMMUNITY DEVELOPMENT**

**a. Discussion/Action: Resolution: Michael Distefano-Woody Road Subdivision**

Member Bohler moved to approve the resolution with a second from Member Kumer. Motion carried by roll call vote (14-0) with Member Hudson not present to vote.

**LIQUOR**

**a. Discussion/Action: Class B Liquor License – VR Meat Company**

Member Kumer moved to approve the Class B Liquor License – VR Meat Company with a second from Member Beck. Motion carried by roll call vote (14-0) with Member Hudson not present to vote.

**EXECUTIVE SESSION:** None

**MISC. –** None

**ADJOURNMENT**

**Time:** 7:29pm

Member Kumer made a motion to adjourn the meeting at 7:29pm with a second from Member Thompson. The motion carried with all present voting ayes (14-0) with Member Hudson not present to vote.



Patrick J. O'Brian, Fulton County Clerk &  
Ex-Officio Clerk of the Fulton County Board

CERTIFICATION:

I, Roger P. Clark, Chairman of the Fulton County Board, State of Illinois, do hereby certify that I have examined the record of the March 8, 2022 Regular Session of the County Board of Fulton County, Illinois and find the same to be true and correct to the best of my knowledge and belief, this day approve the same.

Witness this 12th day of April, 2022.



Roger P. Clark  
Fulton County Board Chairman

WED APRIL 12, 2022