

## **Fulton County Board Committee Minutes**

Fulton County Board Office, 257 West Lincoln Street, Lewistown, IL 61542 Phone  
309-547-0901 Fax 309-547-3326-email csimpson@fultonco.org

Committee: Personnel & Legislative

Meeting Place: Fulton County Board Office, 257 West Lincoln St., Lewistown, IL 61542

Time: 5:00pm

Date: November 2, 2022

### **CALL IN INFORMATION:**

Call in number: **(720) 843-2603**

Meeting code: **214 7365 #**

#### **1. Call to Order**

**Time:** 5:01pm

#### **MEMBERS:**

Barry Beck (present/xxxxxx)

Susan Duquenne (present/xxxxxx)

BJ McCullum (xxxxxx/absent)

Brian Platt (present/xxxxxx) by phone

Lisa Thompson (present/xxxxxx)

**Other Board Members:** None

**Elected & Appointed Officials:**

**Staff:** Cindy Simpson- Fulton County Board Administrative Assistant

**Guests:** None

#### **2. Roll Call**

Roll call was taken, quorum present

#### **3. Call for Additions/Deletions To and Approval of the Agenda**

Member Duquenne moved to approve the agenda with a second from Member Beck. Motion carried by roll call vote (4-0).

#### **4. Approval of Previous Minutes October 5, 2022 & October 11, 2022**

Member Duquenne moved to approve the minutes from October 5, 2022 & October 11, 2022 with a second from Member Platt. Motion carried by roll call vote (4-0).

#### **5. Announcements, Communications and Correspondence**

Member Thompson stated she attended the UCCI Fall conference over the weekend. The conference was very informational and very good.

Member Thompson discussed the upcoming November 14, 2022 meeting, including an orientation program for newly elected and currently serving county board members. The meeting will cover duties

and responsibilities of a county board, procedures for conducting board and committee meetings and the Freedom of Information Act, Open Meeting Act, Local records Act and Ethics Training.

6. **Public Remarks** – None
7. **Appointments** – None
8. **Old Business** – None
9. **New Business**
  - a. **Discussion:** End of year report 2022

Member Thompson discussed in 2019, Fulton County was about to lose state funding if a Sexual Harassment Policy was not immediately enacted.

Member Thompson discussed the Fulton County policy manual was 10 years old and was out of date. The P&L committee worked hard to change and update the personnel policy manual. In 2021, the Personnel Policy Manual was reviewed by the legal advisors from the county's risk management insurance and suggested changes to the Personnel Policy Manual. The P&L committee implemented the suggested changes to the Personnel Policy Manual.

In 2022, the P&L Committee worked on some difficult policies and updated the holiday, vacation, sick leave, retiree health insurance, Covid and procurement card policies.

Member Thompson stated in the past the P&L Committee may have been viewed as a committee that approved appointments, but with the diligence of the current committee Members Beck, Duquenne, McCullum and Platt, the committee has raised the stakes for future committee members. Member Thompson is hopeful the next Fulton County Board will consider a county manager for Human Resources to administer these policies.

10. **Executive Session:** – None
11. **Misc.** – None
12. **Future Agenda Items**
  - a. Affirmative Action Plan
13. **Adjournment**  
**Time:** 5:11pm

Member Duquenne moved to adjourn the meeting at 5:11pm with a second from Member Beck. Motion carried by roll call vote (4-0).