

Fulton County Board- Finance & Insurance Committee Meeting Minutes

Fulton County Board Office, 257 West Lincoln Street, Lewistown, IL 61542

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Committee: Finance/Insurance Committee

Meeting Place: Fulton County Board Office, 257 West Lincoln St., Lewistown, IL 61542

Time: 5:45 pm

Date: September 7, 2022

CALL IN INFORMATION:

Call in number: 425-436-6352

Meeting code: 262 8269#

1. Call to Order

Time: 5:46pm

Members:

Barry Beck (present/xxxxxx)

Susan Duquette (present/xxxxxx)

Laura Kessel (present/xxxxxx)

BJ McCullum (xxxxxx/absent)

John Spangler (present/xxxxxx)

Lisa Thompson (present/xxxxxx)

OTHER BOARD MEMBERS: Roger Clark, Nestor Madson

STAFF: Cindy Simpson – Fulton County Board Administrative Assistant, Audra Miles – Comptroller

ELECTED & APPOINTED OFFICIALS: Patrick O'Brian – County Clerk, Julie Russell – Supervisor of Assessment, Staci Mayall - Treasurer

GUESTS: Becca Foglesong, and Matt Klaska

MEDIA: None

2. Roll Call

Roll call was taken, quorum was present

3. Call for Additions/Deletions To and Approval of the Agenda

Member Kessel moved to approve the agenda with a second from Member Duquette. Motion carried by roll call vote (5-0).

4. Approval of Previous Minutes August 3 and August 9, 2022

Member Thompson moved to approve the minutes from August 3 and August 9, 2022 with a second from Member Beck. Motion carried by roll call vote (5-0).

5. Announcements, Communications and Correspondence – None

6. Public Comments – None

7. Claims

- a. Discussion/Action: Claims

Member Thompson moved to approve the claims with a second from Member Duquette. Motion carried by roll call vote (5-0).

8. Transfer of Funds – None

- a. General Funds Transfers
- b. Other Funds Transfers

9. Immediate Emergency Appropriation(s)

- a. General Funds Immediate Emergency Appropriations
 - i. **Discussion/Action: Resolution:** \$9,862.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund to Elections Fund line item #001-060-585128 HAVA Grant expense

Member Kessel moved to approve the resolution with a second from Member Beck. Motion carried by roll call vote (5-0).

- ii. **Discussion/Action: Resolution:** \$19,580.00 Immediate Emergency Appropriation from Unappropriated Funds in the General Fund to Elections Fund line item #001-060-535100 Office Supplies & Expenses

Member Duquette moved to approve the resolution with a second from Member Kessel. Motion carried by roll call vote (5-0).

- b. Other Funds Immediate Emergency Appropriations

10. Old Business

- a. **Discussion/Action:** ARPA

Becca Foglesong discussed how the funds for the project have been obtained. This is an ongoing project and Dot Foods did a site visit and donated funding. JBS from Beardstown donated \$750.00 toward the project. Other donations came from private donors, trusts, and fundraiser events. Currently, there are 70 Junior and Senior athletes participating in the track and field program. The sports program has combined V.I.T and Astoria, and practices are done in a grassy area. The new track would provide a safe, even surface to train and hold athletic events. Currently, the track athletes go to Rushville and Beardstown for practices.

The track could be used by all community members to exercise and is dog free.

The estimated cost of the track project is \$600,000.00. The current donations received total \$272,795.67 and to complete the project an additional \$327,204.33 is needed.

The request is for \$125,000.00 to help pay for the remaining blacktop for the track surface.

Member Duquette moved to approve \$50,000.00 for the South Fulton Track project with a second from Member Beck. Motion carried by roll call vote (4-1) with Member Kessel voting nay.

11. New Business

- a. **Discussion/Action: Resolution:** Authorizing Execution and Amendment of Downstate Operating Assistance Grant Agreement SFY23

Miles stated this is part of the contract for the transit grant from the State Illinois.

Member Thompson moved to approve the resolution with a second from Member Duquenne. Motion carried by roll call vote (5-0).

b. **Discussion/Action: Resolution:** Trustee Parcels
Treasurer Mayall discussed the trustee Parcels are from the sealed bid auction.

Member Kessel moved to approve the resolution with a second from Member Thompson. Motion carried by roll call vote (5-0).

c. **Discussion/Action:** Funding Jail meals

Chairman Clark discussed the Jail meals were discussed with the Clayberg. Clayberg sent a proposal for the Jail meals' estimated cost. Chairman Clark stated the cost of the meals is substantially more than the current meals provided by Adair Cafe.

Members of the Finance Committee discussed if the Jail meals will be bid.

Member Duquenne stated with the price of food going up so much it is understandable for the bid to be higher.

The Sheriff is requesting two hot meals and one cold meal per day. Currently the meals are one hot and two cold meals.

With the potential increase in the meals, it would raise the Jail budget substantially for FY23. Currently Adair Café does not have minimum meals per day. Previously the YMCA had a minimum meal per day. The Jail meal bid previously have been received in November. The Finance Committee agreed the bid needs to be sent out as soon as possible.

Member Thompson moved to approve to bid the Jail meals with a second from Member Kessel. Motion carried by roll call vote (5-0).

12. **Safety – Liability Insurance Risk Management**

a. **Discussion/Action:** Slip, trip, fall training

County Clerk O'Brian provided a summary for slip, trip and fall training. O'Brian stated the top three claims are combative resistive subjects, slip-trip-fall, and strain lifting as work loss incidents. Currently the county is going through the renewal process for Liability Insurance. O'Brian stated in 2020 there were more claims but the dollar amount was considerably less. The current trend has been less claims for the county. O'Brian discussed in 2018 the premium for work compensation insurance was \$191,405.00. The 2022 work compensation insurance premium is \$306,376.00. The recommendation is to provide additional training, such as videos and one page handouts on training to be implemented within the departments. Continued ongoing training is key in helping lowering premiums for Fulton County.

Risk Management Center resources contain training resources online, document templates, self-assessments are a few of the tools available. The supervisor report of injury is very important for the first report and investigation of the incident.

Awareness is key, as well as providing the right tools to the employees to keep everyone safe.

b. **Discussion/Action:** Struck by training – discussed above

13. **Budget-** Nothing at this time

14. **Transit**

a. **Discussion/Action:** Fulton County Rural Transit fleet Van #2 approval of the sale

Audra Miles, Comptroller, discussed FCRT applied to IDOT to dispose of three vans. The vans have been replaced and are currently used as backup vehicles. FCRT was approved to dispose of or sell the vans. The potential sale of van #2 is pending due to a title issue that has been worked out. Miles stated the vehicle grants have been applied for but with the delays in delivery of vehicles, the delivery of the vans could take until 2023.

Miles stated IDOT requires the proceeds from the sale of the vehicles to go back into the transit program.

Member Kessel moved to approve the sale of Fulton County Rural Transit fleet Van #2 with a second from Member Beck. Motion carried by roll call vote (5-0).

15. Treasurer's Report

Treasurer Mayall reported County General deficit of \$112.97 for the month of August.

16. Assessment Report

Julie Russell Supervisor of Assessment, reported cost schedules and evaluations have been completed for the Giant Goose Ranch.

17. Executive Session – None

18. Misc. – None

19. Adjournment

Time: 6:50pm

Member Kessel moved to adjourn the meeting at 6:50pm with a second from Member Thompson. Motion carried by roll call vote (5-0).

APPROVED SEPTEMBER 29, 2022