

**\*\*Note the Requestor: Retain a copy of this request for your files. If you eventually need to file a request for review with the Public Access Counselor, you will need to submit a copy of your FOIA Request\*\***

**Send To: Freedom of Information Officer**

**Fulton County Highway Department**

**430 E. Oak St.**

**Canton, IL 61520**

**Phone: 309-647-0351**

[fultonch@fultonco.org](mailto:fultonch@fultonco.org)

**Date Requested:** \_\_\_\_\_

**Request Submitted By:**  Email  U.S. Mail  Fax  In Person

**Name of Requester:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City/State/Zip Code (Required):** \_\_\_\_\_

**Telephone (Optional):** \_\_\_\_\_

**Email (Optional):** \_\_\_\_\_

**Records Requested:** *\*Provide as much specific detail as possible so the public body can identify the information that you are seeking. You may attach additional pages, if necessary.*

\_\_\_\_\_  
\_\_\_\_\_

**Do you want copies of the documents?**  Yes  No

**Do you want Electronic Copies or Paper Copies?** \_\_\_\_\_

**If you want Electronic Copies, in what format?** \_\_\_\_\_

**Is this request for a Commercial Purpose?**  Yes  No

*It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. (5 ILCS 140.3.1)*

**Are you requesting a fee waiver?**  Yes  No

*If you are requesting that a public body waive any fees for copying the documents, you must attach a statement of purpose of the request, and whether the principal purpose for the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the public body. (5 ILCS 140/6)*