

****Note to Requester: Retain a copy of this request for your files. If you eventually need to file a Request for Review with the Public Access Counselor, you will need to submit a copy of your FOIA request****

**OFFICE OF
 CHRIS HELLE
 ESDA COORDINATOR
 FULTON COUNTY
 163 S. CONE ST.-FARMINGTON, ILLINOIS 61531
 ESDA@Farmingtonil.com**

Send To: Freedom of Information Officer
 Fulton County ESDA Coordinator
 163 S. Cone St.
 Farmington, Il. 61531
 Phone: 309-245-2991
 Fax: 309-547-3326

From: _____ (Name)
 _____ (address)

 _____ (telephone)
 _____ (e-mail)
 _____ (signature)

Descriptions of Requested Record(s):

Do you want copies of the documents? YES or NO
 Do you want Electronic Copies or Paper Copies? _____
 If you want Electronic Copies, in what format? _____
 Is this request for a Commercial Purpose? YES or NO
(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5ILCS 140.3.1(c)).
 Are you requesting a fee waiver? YES or NO
(If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare or legal rights of the general public. 5 ILCS 14/6(c)).

Fees-regular letter size copies-first 50 pages are free; page 51 and above are \$.15 cents per page. All other copy fees are determined by the office from which the request is submitted.