

CERTIFIED BIRTH CERTIFICATE
How To Order by Mail I.D. is required

Birth records are not public records. You may receive your own birth certificate (if you are 18 or older), your child's birth certificate, or birth certificate of person you are legal guardian or representative of (with evidence of such).

Fee - First certified copy is \$17. Each additional copy of same certificate is \$9.

To order a certified copy of a birth certificate by mail:

1. Complete the entire Application For Request of Record – shown below. Download if possible. If unable to download form, send same information on another sheet of paper.
2. Send a legible/readable copy of your driver's license/photo I.D. (**I.D. is MANDATORY.**)
3. Send a **money order (no personal checks)** for required fee payable to Fulton County Clerk.
4. Mail all of the above to: Fulton County Clerk
PO Box 226
Lewistown, IL 61542

APPLICATION FOR REQUEST OF BIRTH RECORD

NAME ON BIRTH RECORD

DATE OF BIRTH

FIRST AND MAIDEN NAME OF MOTHER

FIRST AND LAST NAME OF FATHER

WAS BIRTH AT GRAHAM HOSPITAL

YES OR NO (CIRCLE ONE)

NAME OF PERSON REQUESTING RECORD
(YOUR CURRENT NAME)
ADDRESS

CITY/STATE/ZIP

PHONE NUMBER

RELATIONSHIP TO NAME ON BIRTH RECORD

I HEREBY CERTIFY THAT THE ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I AM ENTITLED TO RECEIVE THIS VITAL RECORD.

PLEASE SIGN YOUR CURRENT NAME***

*****REQUEST WILL BE RETURNED IF SIGNATURE IS MISSING.**

**IF WE ARE MAILING THIS RECORD TO
A DIFERENT ADDRESS THAN SHOWN
ABOVE, PLEASE PRINT HERE.
THANK YOU.**
